

COLONEL TUFTONBOROUGH ESTATES ASSOCIATION

Board Meeting Minutes

September 18, 2018

Location: Carolyn Sundquist Residence

Time: 7PM ET – 8:15PM ET

Attending: Carolyn Sundquist, President
George Maidhof, Treasurer
Richie Francese, Beach, Common Area
Jim Shepard, Roads
Bill Donaher, Secretary

Agenda:

- Finance - Bookkeeping
- Roads (Paving)
- Speed Limit
- Snow Plowing
- Common Area Work

Finance - Bookkeeping

A discussion was held regarding the current state of our bookkeeping and checking and savings account. Work is underway to clean up and try to consolidate where things stand. There is some concern over the fact that we don't feel we have an entirely accurate view of the balances in each account based on activity to date. We don't consider this a major concern and the expectation is that this will be resolved shortly. We also discussed possibly eliminating the 'docks and mooring' checking account and instead paying all bills from the general account once all the accounts are straightened out. A spreadsheet will be used to account for all such transactions to ensure adherence to the rule that states that only boat owners should be footing these bills. This is something we need to follow up on and present to the association members for approval.

Roads - Paving

The Board discussed plans for paving our roads. The plan calls for Richie and George going around the roads and doing whatever work they can accomplish removing rocks and applying pavement. They have marked where this work will take place with white paint and will begin working this right away. We will call for bids from a paving contractor and will seek their advice as to how we can maximize what it is they can do given the amount of money we can spend. That amount is targeted at \$10K. We will look at areas that need the most attention such as Senter Cove Road and parts of Vere Royce Road. We feel that with the work George and Richie are willing to do, we will be saving money and can try and get extra paving done as a result. Jim, Richie, and George are going to go out and do more research and will report back what they feel needs to be done as we prepare for what could be a difficult winter.

Speed Limit

We briefly discussed the issue of cars violating the 15 MPH speed limit. We decided against adding a sign or two reminding people, and instead are reaching out to all association members to try and refrain from going too fast. In addition, George has stopped at least one (non-association) violator and asked that he be considerate and obey our speed limit.

Snow Plowing

We will ask for at least 2 bids for snow plowing and sanding. Fred did the work last year and we agreed he did a good job and we will ask that he consider doing the work again this winter. We also have received from Jim Bean a proposal that he do the plowing and sanding. Fred bills '*per plow/sand*', whereas Jim bills '*per storm*' (i.e. one bill per storm vs a bill every time he plows for the same storm). Richie to follow up with Fred and see if he is willing to do it again this winter. If so, we agreed we will stick with Fred.

Common Area Work

Richie explained that he will be undertaking some serious reconstruction down at the Common Area starting as early as next week. The work will be on both sides of the area ('ramps') as you walk down towards the beach. He will be grading one side at a time and we can expect some truckloads of dirt to be coming in. He will rope off each section once graded and plant grass. This is being done as we are seeing erosion occurring and both sections need to be leveled off and repaired. This will result in 'materials cost' only for the association.

Bill Donaher
CTEA Secretary
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